



# Lease Lockbox Order Form

- o Name: \_\_\_\_\_
- o Firm Name: \_\_\_\_\_
- o Home Address: \_\_\_\_\_
- o City, Zip Code: \_\_\_\_\_
- o Home Phone: (\_\_\_\_)-\_\_\_\_\_

## Lease Agreement

The lockbox(es) leased herein shall be in strict compliance with the policies and procedures as set forth by the Southwest Riverside County Association of REALTORS®. Failure to pay for said lockbox(es) each quarter will result in loss of GE Supra key service. All leased lockboxes must be returned to the Association Office should membership become inactivated, terminated, or suspended. Regardless of membership status, recurring lease fees will continue until the lockbox is returned to the Association Office. Lockboxes must be returned in the same or better condition than when originally leased or you may be subject to a \$25/lockbox refurbishing fee. If any lockbox is in a condition which is beyond refurbishing, you will be required to purchase the lockbox.

\_\_\_\_\_ Please initial.

Please remember electronic lockboxes can become defective and batteries can go out. I understand that it is my responsibility to always keep an extra set of keys.

\_\_\_\_\_ Please initial.

\_\_\_\_\_  
Lessee's (Member) Signature

\_\_\_\_\_  
Date

### For Association Staff Use Only:

Leased Lockbox Serial Number:

Shackle Code:

Condition of Box:

1.	2.	3.

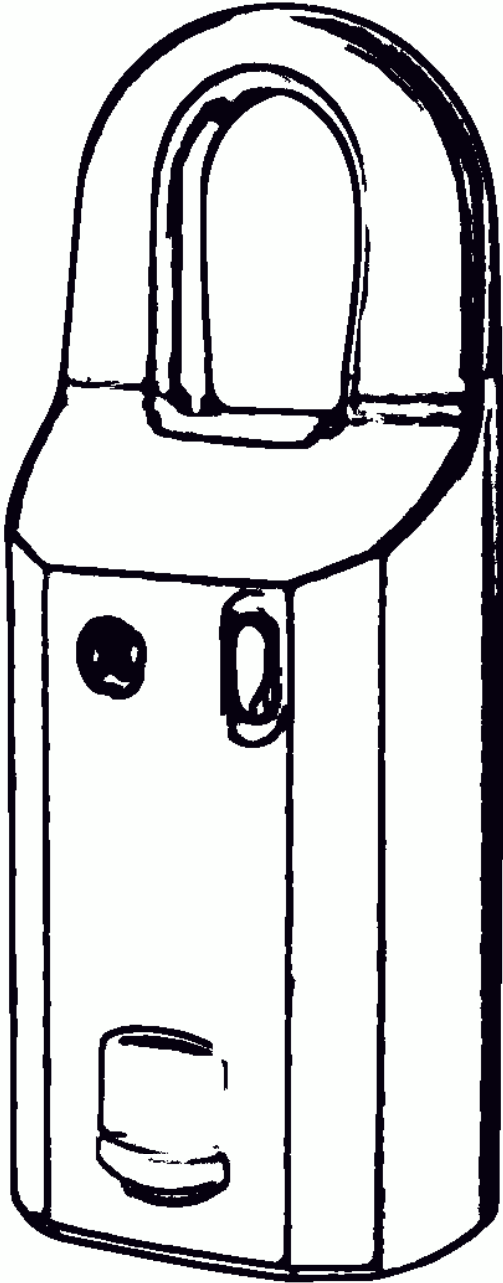
Total Paid: \$ \_\_\_\_\_

\_\_\_\_\_ cash \_\_\_ check \_\_\_ charge

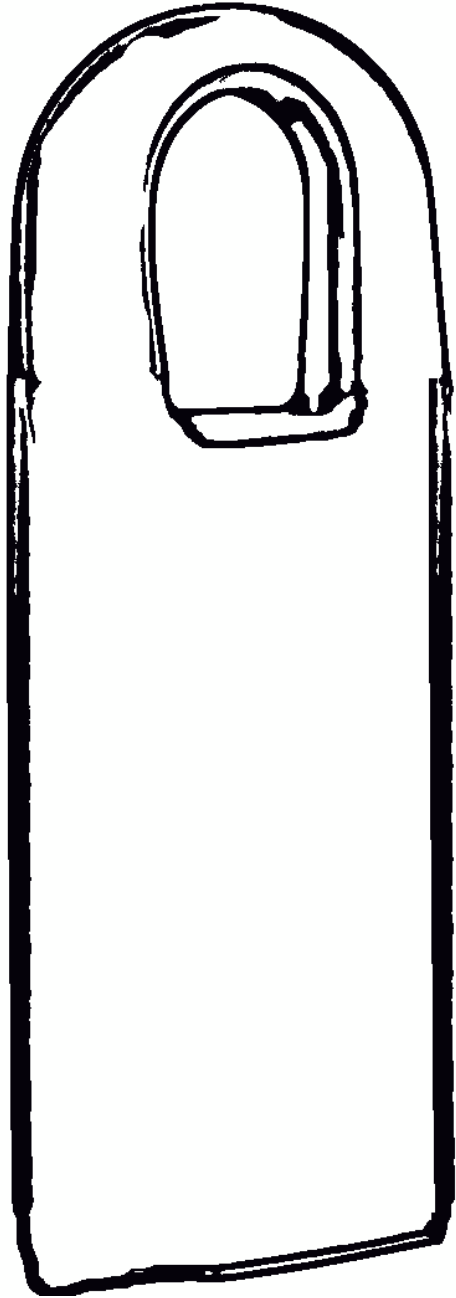
\_\_\_\_\_  
Association Staff Signature

\_\_\_\_\_  
Date

FRONT



BACK



Please indicate any damage/wear marks on LB's being leased. For example, place #2 on the lockbox where paint is on the 2<sup>nd</sup> lockbox lease.