

# MLS Change Form

Processing Hours: 8:30am – 4:00pm, Monday – Friday

## REQUIRED INFORMATION

Agent Name: \_\_\_\_\_ Listing Office: \_\_\_\_\_

MLS #: \_\_\_\_\_ Contact Phone #: \_\_\_\_\_

Listing Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Property Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

## Change Details

New Price: \$ \_\_\_\_\_ New Extension Date: \_\_\_\_\_

Remarks for change: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Other Changes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*\* All requests to cancel a listing must have a Broker's signature \*\***

## REQUIRED SIGNATURES

Listing Agent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Broker Signature: \_\_\_\_\_ Date: \_\_\_\_\_